



CITY OF BEVERLY HILLS
Community Development Department

STRUCTURAL OBSERVATION REPORT FORM

STRUCTURAL OBSERVATION means the visual observation of the structural system, for general conformance to the approved plans and specifications, at significant construction stages and at completion of the structural system.

This report includes all construction work through \_\_\_ day of \_\_\_ 20\_\_\_ Page No. \_\_\_ of \_\_\_ Report No. \_\_\_

Form with fields for Project Address, Structural Observer of Record (SOR), SOR Phone No., Building Permit No., Structural Observation performed by, Observer Professional Lic/Reg. No., and Observer Phone No.

OBSERVED STRUCTURAL ELEMENTS AND THEIR CONNECTIONS

Table with 5 columns: FOUNDATION, WALL, FRAMES, DIAPHRAGM, and ELEMENTS/CONNECTION OBSERVATION LOCATION. Rows include options for Footing, Mat, Caisson, Retaining, and Others for each category.

NOTE DEFICIENCIES with the proposed corresponding corrective actions with respect to general conformance with the approved plans: (A final report by the structural observer which states that all observed deficiencies have been resolved is required before acceptance of the work by the building official.)

Three horizontal lines for entering notes or deficiencies.

I DECLARE THAT THE FOLLOWING STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE:

- 1. I AM THE ENGINEER OR ARCHITECT RETAINED BY THE OWNER TO BE IN RESPONSIBLE CHARGE FOR THE STRUCTURAL OBSERVATION IN ACCORDANCE WITH THE REQUIREMENTS OF THE CITY OF BEVERLY HILLS.
2. I, OR ANOTHER ENGINEER OR ARCHITECT WHO I HAVE DESIGNATED ABOVE AND IS UNDER MY RESPONSIBLE CHARGE, HAS PERFORMED THE REQUIRED SITE VISITS AT EACH SIGNIFICANT CONSTRUCTION STAGE TO VERIFY IF THE STRUCTURE IS IN GENERAL CONFORMANCE WITH APPROVED PLAN SPECIFICATIONS;
3. ALL NOTED DEFICIENCIES WHICH REMAIN TO BE CORRECTED HAVE BEEN INDICATED ABOVE;
4. I RECOMMEND THAT ACCEPTANCE OF THE STRUCTURAL SYSTEMS BY THE CITY OF BEVERLY HILLS BE WITHHELD UNTIL ALL OBSERVED DEFICIENCIES ARE CORRECTED.

Large empty rectangular box for the Structural Observer's stamp.

(STAMP OF STRUCTURAL OBSERVER)

SIGNATURE OF STRUCTURAL OBSERVER

DATE

Submit STRUCTURAL OBSERVATION FORMS via email to buildingandsafetyinfo@beverlyhills.org