



CITY OF BEVERLY HILLS
PURCHASING DIVISION
455 NORTH REXFORD DRIVE
345 FOOTHILL ROAD
BEVERLY HILLS, CALIFORNIA 90210

ADDENDUM NO. 1

RFID & AUTOMATED MATERIALS HANDLING SYSTEM PROJECT BID

PROJECT 12-30

DATE OF ADDENDUM: April 18, 2012

NOTICE TO BIDDERS:

The following changes, additions or deletions shall be made to the subject Bid Documents, and shall be recognized by all concerned as an incorporated part or parts of the Bid Documents. All other conditions shall remain the same.

In case of conflict between Drawings, Specifications, and this Addendum, this Addendum shall govern.

NOTE: This addendum reflects First Floor Plans for the Beverly Hills Public Library, clarification and answers to questions.

A non-mandatory meeting will be held on Monday April 9, 2012 at 11:00 a.m. The purpose of this meeting will be to review the installation locations. Answers to all questions will be provided in writing in the form of an addendum.

SUMMARY OF MEETING:

In attendance on April 9, 2012 was Chad Holash, 3M and Ron Birchard, Bibliotheca. We reviewed the plans for the lobby renovation. Vendors were advised that our renovation contractors will be building custom case work and will be building out the space for the AMHS system starting sometime in July of 2012. At the completion of this project sometime in September or October of 2012, BHPL will re-open using the RFID & AMHS systems. The library vendor awarded this contract should be prepared to provide cut sheets and specifications to the renovation contractor as soon as possible so they can provide the proper casework and room configuration.

BHPL is interested in media tags and we do not use locked boxes nor are interested in re-considering locking up media. Media in this library consists primarily of CDs and DVDs.

QUESTIONS AND ANSWERS:

1. Throughout the RFP, it refers to a company that will be responding to the RFP as a 'contractor.' We are not a contractor, but a supplier/vendor. Is this just legal terminology for the sake of the RFP or must we be registered as a contractor with the City?

A: The terms contractor or consultant are used interchangeably in our documents. You do not need to be registered as contractor.

2. Because the Beverly Hills Public Library is a historic building, we would like to suggest that the City consider contracting its own pre-approved sub-contractor, as it would give the City greater control. Is this possible or would you still prefer that we find a sub-contractor we feel is suitable?

A: The Beverly Hills Public Library has hired a contractor to do the renovation work on the library. All actual construction will be handled by the contractor. The company awarded this contract for RFID/AMHS will be responsible for providing specifications for the renovation contractor and the actual installation of equipment only.

3. Is there any interest in media tags?

A: We are interested in media tags. We currently have full overlays all disks. At the time of installation BHPL will have only disk media (CD and DVD)

4. Will you consider alternative AMH solutions in addition to the main one requested?

A: Yes, BHPL will consider alternatives. We look forward to new approaches from the experts in the field that you represent.

5. Where are the bar codes located on the items and are they relatively consistent?

A: Barcodes are fairly consistently located in the upper left corner of most items.

6. What is the anticipated use of totes at the sorter? Book trucks? Could you also clarify what you mean by book truck?

A: BHPL was referring to the models of AMHS sorters which also use various book trucks for sorting. Bins are also acceptable and cost will be one of the main consideration on deciding which approach is most appropriate.

7. What is the estimated five year circulation growth?

A: BHPL conservatively estimates a 3-5% total increase over the next five years.

8. Regarding H.01 which mentions EM strips – is the Library interested in hybrid gates?

A: BHPL is not interested in hybrid gates.

9. Regarding page 42, was there also an Excel worksheet that was distributed? If so, could you please send?

A: There was not an excel worksheet distributed.

10. The Library mentions that it would like a dual and triple aisle security gate system – can you please confirm the quantity of each?

A: BHPL would require 2 dual aisle gates and one single aisle gate.

11. Is there power/data in the sorting room? If so, can you please indicate on the drawing where it is located?

A: Power and data will be provided as the room is built out based on the requirements submitted by the company awarded this contract.

12- We would like confirmation that there is a 100% Performance Bond due at the award of the contract.

A: That is correct

13- While reviewing the Cost Tables we note that Tables 5 & 7 appear to be missing.

A: You are correct there is neither a table 5 or 7 in the document. Vendors will not be expected to provide any information for 5 or 7.

14- There appears to a requirement that the library be able to print on rfid tags during the conversion process but the pricing tables request prices for printed tags.

A: Please provide pricing for Pre-printed tags with the Library's name on them.

15- There is a single "*" in Cost Table 3 under PDA but we are unable to find a reference for that "*".

A: There is no reference for this asterisk, please ignore.

16- Please confirm that the exterior inlet for the Sorter is exposed to the elements. Is this a drive-up or walk-up location?

A: This is a walk up location with nearby parking. The inlet will be exposed to the elements.

17- The document refers to the possible use of a "smart card" for the self-check. Could you please elaborate?

A: BHPL would like the option to be able to use of library cards with magnetic strips like a credit card.

18- Page 36: a:06 is asking for evidence of ADA compliance. Please clarify what might be considered "evidence"

A: Drawings indicating clearance around the configuration of AMHS system or specification sheets indicating ADA compliance for other equipment would be accepted.

19- In the area of media; does the library utilize locking cases? If media locking cases are in use, please specify the brand of the locking case to be unlocked. This bid requests is for 300,000 rfid tags, please confirm that all these items require book tags. Is there a requirement for rfid tags for media items?

A: BHPL does not use locking cases. About 15% of that 300,000 RFID tags would be for disk media. BHPL would require media tags for that 15%.

20- Please elaborate on the requirement that the Inventory device use SIP2.

A: The information collected by the device needs to be relayed back to the ILS system to complete any inventory. This is where we believe the SIP2 connection will be needed.

21. What is the desired location of the exterior drop on the diagram?

A: The exterior wall on this diagram is on the left side of the diagram. It is indicated as 12'-10 1/4". Actual location in that wall would be determined the AMHS equipments needs.

22. You describe a "mixed load" of RFID and barcode items to be handled by the sorter. Traditionally an RFID sort system would send a barcode item to an exceptions bin (if a tag could not be read). Are you asking for a sorter capable of **checking in and sorting both RFID and barcode only** materials?

A: Handling a barcoded item by sending it to an exceptions bin is acceptable.

End of Addendum No. 1

