

# City of Beverly Hills

## Parking Permit FAQs

## Contents

Permit Types	3
Preferential Parking Permits	3
Daytime Parking Exemption	3
Overnight Parking Permits	3
Overnight Parking Exemption	3
Caregiver Permit	4
Temporary	4
Special Occasion Permits	4
I live in a Preferential Parking Permit zone and am having some people over. Which permi should I get?	
Permit Registration and Application	5
How do I get a parking permit?	5
I had a permit in the past, do I need to register again?	5
What forms of permits are available?	5
How to I apply for a parking permit?	5
What do I need to apply for a parking permit?	5
I want to purchase Preferential Parking Permits for my guests	7
I'm having issue applying for a permit. Can someone help?	7
Permit by Plate and Hangtags	8
What type of permit will I get?	8
I had a permit in 2019, can I still get a hangtag?	8
I didn't have a permit in 2019, can I still get a hangtag?	8
When will I get my hangtag?	8
I had / need a Preferential Parking Permit and an Overnight Parking Permit. I had 2019 hangtags. Can I still get hangtags?	8
Permit By Plate	9
What is permit by plate?	9
What are the benefits of permit by plate?	9



How do I use a permit by plate permit?	9
How do I know my permit is active?	9
Why might I receive a parking citation?	9
Technical Issues	11
For all technical issues.	11



## **Permit Types**

#### **Preferential Parking Permits**

The City's Preferential Parking Permit Program governs parking in residential areas for all hours other than the overnight parking prohibition of 2:30 a.m. - 5:00 a.m.

Residents within a permit zone may purchase up to 3 daytime parking permits.

Preferential Parking Permits expire September 30th of the following year and require renewal.

Additional information on Preferential Parking Permits can be found here.

For information about petitioning to establish or modify a Preferential Parking Permit zone on your street block, please <u>click here</u>.

#### **Daytime Parking Exemption**

Daytime Parking Exemptions may be used to accommodate guests, workers, or small events that require on-street parking. Daytime Parking Exemptions do not exempt vehicles from street cleaning, areas posted for no parking, parking meters, and alleys.

Residents adjacent to a Preferential Permit zone can obtain 5 free exemptions as a courtesy without purchasing any permits. Those residents who reside in a Preferential Permit zone who have purchased all 3 of their Preferential Parking Permits can obtain unlimited exemptions.

Residents who do not reside in a Preferential Permit zone can obtain unlimited exemptions.

Additional information on Daytime Parking Exemptions can be found <a href="here">here</a>.

#### **Overnight Parking Permits**

The City has had an overnight parking prohibition to address public safety concerns since 1927. Overnight parking is not permitted in single family residential areas or commercial zones. However, as the City's multiple family residential areas do not have sufficient off-street parking for residents and their guests, the City provides an overnight parking permit program.

Qualifying residents in multiple-family units (apartments, condos, and duplexes) may purchase annual overnight parking permits. To qualify for permits residents must demonstrate a lack of off-street parking for their private vehicles.

Additional information on Preferential Parking Permits can be found here.

## **Overnight Parking Exemption**

Overnight Parking Exemptions may be used to accommodate guests, workers, or small events that require on-street parking. Overnight Parking Exemptions do not exempt vehicles from street cleaning, areas posted for no parking, parking meters, and alleys.

Residents in multiple-family residential areas may obtain up to 13 monthly overnight parking exemptions.

Version 01172023 v2 Permit Types | 3



Additional information on Preferential Parking Permits can be found here.

#### **Caregiver Permit**

Residents in Preferential or Overnight Parking Permit zones requiring a nurse or caregiver are eligible to purchase a Caregiver Permit.

In order to receive a Nurse/Caregiver Permit an original (no copy) letter on official letterhead signed by a physician or director of a nursing agency providing caregiver services must be provided.

#### **Temporary**

Temporary permits allow daytime and overnight parking for a period of four days only. These permits are to be used by residents who are registering after normal business hours. This permit may only be used one time per license plate and are only valid adjacent to the residential address they are issued to.

#### **Special Occasion Permits**

Special Occasion Permits may be used to accommodate small or large events that require onstreet parking. Special Occasion Permits do not exempt vehicles from street cleaning, areas posted for no parking, parking meters, and alleys.

Residents can obtain Special Occasion Permits for up to 5, 10, 20, or 35 maximum vehicles. No license plates are required; however, residents must print the permit confirmation page with the PERMIT NO or write down the number. The printed or written PERMIT NO must be posted on the dashboard of all vehicles.

# I live in a Preferential Parking Permit zone and am having some people over. Which permit should I get?

For residents having less than 5 guests, please apply for a <u>Daytime Parking Exemption</u> for each of your guest's vehicles. For those having 5 – 35 guests, please apply for a <u>Special Occasion</u> <u>Permit.</u> For guests over 35, residents are required to obtain a <u>Short-term Valet Parking Permit</u> at least 96 hours before the event.

If you have already purchased a Preferential Parking Permit, it can be used for guests. More information can be found <a href="here">here</a>.

Version 01172023 v2 Permit Types | 4



## **Permit Registration and Application**

#### How do I get a parking permit?

To register for a parking permit, visit <a href="https://beverlyhills.permitinfo.net/">https://beverlyhills.permitinfo.net/</a>.

#### I had a permit in the past, do I need to register again?

The permit program has been relaunched and all residents requesting a parking permit will need to reapply.

#### What forms of permits are available?

The relaunched permit program will rely on vehicle license plates, also known as Permit by <u>Plate</u>. The Beverly Hills Police Department will utilize license plate recognition technology to further expand consistent coverage and maintain visibility within our neighborhoods. Permit by plate is a convenient solution for residents as you will no longer be required to display a hangtag daily.

Residents who had permits prior to 2019 that would like to opt-out of permit by plate can choose to keep the hangtag option (Preferential Parking Permit Legacy Hangtag). Please note that combination of hangtags (Preferential Parking Permit Legacy Hangtag) and permit by plate (Preferential Parking Permit) is not allowed. If you are purchasing hangtags (Preferential Parking Permit Legacy Hangtag), please estimate up to four (4) weeks for processing and mailing. Residents requiring a daytime AND overnight permit for their vehicle are not eligible for a Preferential Parking Permit Legacy Hangtag.

## How to I apply for a parking permit?

See step-by-step instructions <u>here</u>.

## What do I need to apply for a parking permit?

Some permits require documentation. Please have the following ready for upload. Required documentation must be uploaded in a single upload.

#### **Preferential Parking Permit**

- License plate number, plate state, make, model, and color
- Residents will have the option to electronically verify their vehicle registration with the California DMV if their vehicle is registered to the address in which they are applying for a permit.
- If you elect not to electronically verify your vehicle registration or if your vehicle is registered to a different address, you will need to upload a copy of your current vehicle registration and Proof of Residency at the address selected. Acceptable Proof of Residency Documents include: Current Lease agreement, Utility Bill Less than 45 Days Old (Gas, Water or Electric).
- If you are requesting permits for guest use, please provide the guest(s) license plate number. If you do not have your guest(s) license plate number, you must enter YOUR



license plate under vehicle information AND provide Proof of Residency for the address selected. Acceptable Proof of Residency Documents include: Current Lease agreement, Utility Bill Less than 45 Days Old (Gas, Water or Electric).

- If you are requesting Preferential Parking Permit Legacy Hangtag(s), once approved, these Preferential Parking Permit hangtags can be used for guest use.
- If you are requesting Preferential Parking Permit (permit by plate), once approved you will have the option to update the permit information to your guest(s) license plate as needed through your online account. You will have the ability to designate the permit to your guest(s) plate immediately.

#### **Overnight Parking Permit**

- License plate number, plate state, make, model, and color
- Residential lease agreement front page and signature page only
- All vehicle registrations
- Driver's license
  - \*additional documents may be required in some cases

#### **Caregiver Permit**

- License plate number, plate state, make, model, and color
- Letter on official letterhead signed by a physician or director of the nursing agency providing caregiver services. The letter must include the following:
  - Current Date
  - o Duration of Services, including frequency (i.e. number of days, weeks, months)
  - Name and address of patient.
- Proof of Residency at the address selected. Acceptable Proof of Residency Documents include: Current Lease Agreement, Utility Bill Less than 45 Days Old (Gas, Water or Electric).

#### **Daytime Parking Exemption**

- License plate number, plate state, make, model, and color
- If there is not a Preferential or Overnight permit on your account, Proof of Residency is required.

#### **Overnight Parking Exemption**

- License plate number, plate state, make, model, and color
- If there is not a Preferential or Overnight permit on your account, Proof of Residency is required.

#### **Special Occasion Permit**

None; however, to apply for a Special Occasion Permit, you must have purchased a permit.

#### Temporary



• License plate number, plate state, make, model, and color

## I want to purchase Preferential Parking Permits for my guests.

- If you are requesting permits for guest use, please provide the guest(s) license plate number. If you do not have your guest(s) license plate number, you must enter YOUR license plate under vehicle information AND provide Proof of Residency for the address selected. Acceptable Proof of Residency Documents include: Current Lease agreement, Utility Bill Less than 45 Days Old (Gas, Water or Electric).
  - If you are requesting Preferential Parking Permit Legacy Hangtag(s), once approved, these Preferential Parking Permit Legacy Hangtags can be used for guest use.
  - o If you are requesting **Preferential Parking Permit (permit by plate)**, once approved you will have the option to update the permit information to your guest(s) license plate as needed through your online account. You will have the ability to designate the permit to your guest(s) plate immediately.

I'm having issue applying for a permit. Can someone help? Please contact (424) 389-5482 during normal business hours (8:00 AM - 5:00 PM PST).



## **Permit by Plate and Hangtags**

#### What type of permit will I get?

The relaunched permit program will rely on vehicle license plates, also known as Permit by Plate (more information here). The Beverly Hills Police Department will utilize license plate recognition technology to further expand consistent coverage and maintain visibility within our neighborhoods. Permit by plate is a convenient solution for residents as you will no longer be required to display a hangtag daily.

#### I had a permit in 2019, can I still get a hangtag?

Residents who had permits prior to 2019 that would like to opt-out of permit by plate can choose to keep the hangtag option. Please note that combination of Preferential Parking Permit Legacy Hangtags and Preferential Parking Permit (permit by plate) is not allowed. If you are purchasing Preferential Parking Permit Legacy Hangtag, please estimate up to four (4) weeks for processing and mailing. Residents requiring a daytime AND overnight permit for their vehicle are not eligible for a hangtag permit.

#### I didn't have a permit in 2019, can I still get a hangtag?

Only legacy permit holders who had a hangtag permit in 2019 are eligible for a Preferential Parking Permit Legacy Hangtag this year. All other permits will be permit by plate.

#### When will I get my Preferential Parking Permit Legacy Hangtag?

Please estimate up to four (4) weeks for processing and mailing of Preferential Parking Permit Legacy Hangtags.

## I had / need a Preferential Parking Permit and an Overnight Parking Permit. I had 2019 hangtags. Can I still get hangtags?

Residents requiring a daytime AND overnight permit for their vehicle are not eligible for a Preferential Parking Permit Legacy Hangtag.



## **Permit By Plate**

#### What is permit by plate?

Permit by plate is more convenient than a physical hangtag or decal because a license plate number alone can be used to verify if a vehicle has a valid permit. The permit is "virtual" because there is no physical permit, your license plate number is the unique identifier associated with your vehicle. This allows permit holders to update their vehicle information online without requiring request submissions for hangtags or decals or requiring any mailing time.

## What are the benefits of permit by plate?

Permit by plate has a variety of benefits for both permit holders and city operations. Permit by plate is an eco-friendly option since they eliminate the need for producing and mailing physical permits. They are also more convenient for permit holders since customers can apply, pay, manage, and renew their permits online, and customers do not have to wait to receive their permit in the mail. Instead, permit by plate permits become active as soon as the application is reviewed and approved, and there is no need to remember to display the permit since everything is managed by license plate. The use of permit by plate also improves parking management efficiency by reducing the amount of time needed to verify whether a vehicle has a valid permit. License plates can be quickly verified in the field, allowing for permit zones to be covered more effectively, enhancing parking availability for permit holders.

## How do I use a permit by plate permit?

Once your permit application is approved and your online permit payment is complete, your virtual permit will be active immediately, and you do not need to display a physical hangtag or decal. Your vehicle license plate number will be valid in your designated permit zone locations and during the times indicated by the permit policies.

How will the parking enforcement know that I have a permit by plate permit if there is no hangtag or decal?

Rather than checking for a physical permit and manually confirming that the physical permit is associated with the correct vehicle or permit zone, your vehicle license plate will be confirmed by parking enforcement.

## How do I know my permit is active?

After purchasing your permit, you will receive an email confirming your permit is active. Since your license plate number is your permit, you won't have to wait for a decal or hangtag to be mailed to you.

## Why might I receive a parking citation?

A parking citation may be issued if you fail to register for a parking permit or if you enter your vehicle information incorrectly on your application. It is important to verify your license plate

Version 01172023 v2 Permit by Plate | 9



number when applying for a parking permit. Don't forget, a parking permit does not exempt you from following all parking regulations.

Version 01172023 v2 Permit by Plate | 10



## **Technical Issues**

## For all technical issues.

Please contact (424) 389-5482 during normal business hours (8:00 AM - 5:00 PM PST).

Version 01172023 v2 Technical Issues | 11