



City of Beverly Hills
COMMUNITY ASSISTANCE GRANT FUNDING APPLICATION
FY 2021 - 2022

Agency / Project Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Phone: _____ Fax: _____

Email: _____

Please note the City's insurance requirements for FY 2021-2022. Within three (3) weeks of receiving notice of funding prior to receiving an agreement, your organization must submit insurance documentation with the following requirements:

- Each organization must submit to City an ACORD insurance certificate which include General Liability (\$2 Million), Automobile (coverage limits based on services provided), and Workers Compensation Insurance (if required)
- The City must be named as additionally insured under each policy
- Subrogation must be waived for each insurance policy
- An endorsement to each policy stating that such policy shall not be cancelled by either party or reduced in coverage except after thirty (30) days prior written notice to City

Each organization will also be required to submit a copy of a W-9 form on the most current IRS form www.irs.gov/forms-pubs/about-form-w-9

Please type your answers to the following questions:

1. Is your organization a 501c.3, or are you in partnership with a 501c.3 organization?

- ☐ We are a 501c.3
- ☐ We are in partnership with a 501c.3
- ☐ Documentation showing 501c.3 status or partnership with a 501c.3 is attached.



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2. What services do you propose to provide the Beverly Hills community that local government is not currently providing?



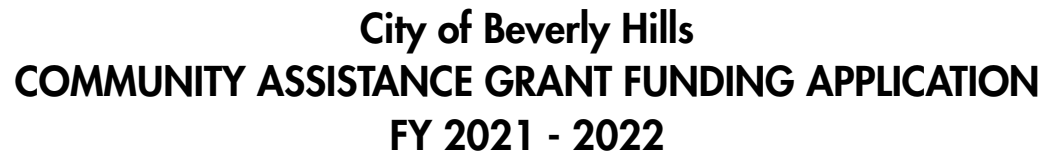
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3. If you are applying for a cultural grant, please describe your program here.



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4. Why are these services considered critical (e.g., enhance quality of life, improve public safety)? If you are a previous recipient, will you be providing new services this funding period?



5. What percentage of your total program service is utilized by members of the Beverly Hills community? If a new program, what percentage of users do you anticipate would be members of the Beverly Hills community?
6. Describe how your organization has adapted or pivoted your program delivery during the COVID-19 pandemic.



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7. The funding year is July 1, 2021 to June 30, 2022. What is the funding amount requested?
8. What percentage of your annual funding would the City's contribution represent?
9. What is the ratio of your organization's administrative operating costs?
10. Provide any additional information that may be useful in evaluating your proposal.



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11. Financial Statement:

- a. For grant requests up to \$74,999, please submit most recent balance sheet and operating budget OR tax return.
- b. For grant requests \$75,000 and over, please submit most recent financial statement reviewed by a Certified Public Accountant

The following documents are required:

- ☐ Completed CAGF application
- ☐ Documentation of 501c.3 status of proof of 501c.3 status through partnership
- ☐ Copy of most recent Form 990 - Return of Organization Exempt from Income Tax
- ☐ Copies of any current Charitable Solicitations Permits that have been obtained from the City of Beverly Hills